# Behavioural Research UK Commissioning Fund:

# Full Application Form

**Who should complete this form?**   
This form should be completed by the lead applicant of the proposed research when invited to do so following a successful Expression of Interest.

Applications must be led by a researcher based in an institution that is [eligible to receive UKRI funding](https://www.ukri.org/apply-for-funding/before-you-apply/find-out-if-you-can-apply-for-funding/#contents-list).

Please ensure that you meet all the mandatory requirements specified in the funding opportunity.

If you do not meet these requirements, your application will not be considered.

Researchers in receipt of funding from the ESRC through the National Capability and Behavioural Research Investment at the time of the proposed research are **not** eligible for this funding.

**What is the closing date for applications?**

The *indicative* closing date for the second stage applications is: **4pm (GMT) on 31st October 2025**. *NB: This may change depending on the conclusion of the first stage.*

**Can I submit a late application?**  
Submissions will not be accepted after the closing time and date.

**What guidance is available to help me complete my application?**

Please read:

* [Funding Call Description](https://usher.ed.ac.uk/behavioural-research-uk/commissioning-fund-overview)
* [Frequently Asked Questions](https://usher.ed.ac.uk/behavioural-research-uk/home/commissioning-fund/FAQ)
* [UKRI Funding Guidelines](https://www.ukri.org/councils/innovate-uk/guidance-for-applicants/general-guidance/funding-rules/)

We strongly recommend that you are familiar with BR-UK’s Statement/Policies on:

* [Open Science](https://usher.ed.ac.uk/behavioural-research-uk/open-science)
* [Equalities, Diversity, Inclusion and Intersectionality](https://usher.ed.ac.uk/behavioural-research-uk/edii/statement)
* [Code of Conduct](https://usher.ed.ac.uk/sites/default/files/2025-06/202405_OPS_Code_of_Conduct.pdf)
* [Management of Interests](https://usher.ed.ac.uk/sites/default/files/2025-06/202403_BR-UK_Gen_COI.pdf)
* [BR-UK Funding Agreement](https://usher.ed.ac.uk/behavioural-research-uk/home/commissioning-fund/awardterms) [subject to change]

BR-UK will also host two informational webinars which will provide the opportunity to ask questions about the process. Details of the dates and times of these webinars will be made available on the [BR-UK website](https://usher.ed.ac.uk/behavioural-research-uk/commissioning-fund-overview).

**Can BR-UK researchers guide the development of my application?**  
Members of the BR-UK Leadership Team can't comment on the approaches, methods or other details as this may unfairly influence the application and peer review process. General guidance will be provided, however, if you engage members of BR-UK to assist in bid development, they will be required to declare their role and so be excluded from the Peer Review process.

**How do I submit my application?**  
Applications should be submitted via the Qualtrics Platform. You will need to complete each of these questions in the system.

This Word version exists to provide a preview of all questions and is an option for those wishing to complete the form offline before pasting responses into Qualtrics.

Complete all the questions included in this application form and submit it electronically via Qualtrics before the deadline.

If you cannot submit electronically, please contact us at [enquiries@br-uk.ac.uk](mailto:enquiries@br-uk.ac.uk) in advance of the submission deadline.   
  
**Accessibility**  
If you would like an alternate version of this application form (i.e., large print or an alternative language for example) please contact [enquiries@br-uk.ac.uk](mailto:enquiries@br-uk.ac.uk).  
  
**What will you do with the data I provide in this application?**  
The information that you provide in this form will be stored locally on secure servers at the University of Edinburgh. It will be made available to those involved in the assessment and peer review of applications. The contents will be used to assess eligibility and suitability of the proposed work with respect to the BR-UK Funding Call. It will be reviewed internally and shall be treated confidentially. Data will be stored for up to one year for unsuccessful applications and up to five years for those selected to progress to full application.

Section 1: Lead Applicant Details

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| Full Name | Free text |

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| Administering Institution | Free text |

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| Lead Applicant Contact Email Address | Free text |

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| Please provide the name and email of a finance **and** contracting contact | Free text |

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| What is your primary discipline(s) or areas of work? | Free text |

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| Do you identify as an Early Career Researcher in line with the definition for this call? | Free text |

Section 2: Project Outline

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| Title of proposed research project |
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| Which theme does your application relate to? (Drop down list) |
| Choose an item. |

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| Proposed start date | (DD/MM/YY) |

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| Proposed duration (in months) of the project | [Numerical] |

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| Please summarise the proposed research in a way that is understandable to a general audience.  *NB: This text will be shared on the BR-UK website if your application is funded.*  (250 words max) |
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| Please provide a technical abstract that identifies the specific objectives, methodology, outcomes and relevance of your project.  (300 words max) |
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| Do you have additional team members to add to this application? | [yes/no] |

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| Please list the names, role on the project, current position and contact email address for the proposed members of your research team.  *(Add additional rows as needed)* | | | |
| Name | Organisation | Role  *(i.e., Co-I, Researcher etc]* | % FTE on Project |
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| Please provide a summary of the key skills and experience of the research team that will support the delivery of this project.  *NB: Briefly explain the role/key responsibility each member in the delivery of the project.*  (up to 750 words max) |
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| Does your team include a commercial entity? | [yes/no] |

Section 3: Project Plan

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| Provide an outline of your project plan to include reference to the following points as headers:   * **Specific Research Question(s)** being addressed * **Added Value**: How your project will add value - e.g., build understanding of an important issue and/or address a problem * **Novel**: Explain what is novel about your project * **Expected Deliverables and Outcomes**: (i.e., workshops, reports, infographics, videos, images, publications) * **Expected Outcomes**: Including an explanation of how these relate to, and will arise from, specific deliverables and outputs.   (1000 words max) |
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| Please explain the methods that you will employ to conduct this research, including reference to open science approaches you will follow. Justify how these approaches will help you achieve the aims.  (500 words max) |
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Section 4: Data Management

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| If the research involves data collection or acquisition, please explain why current datasets are inadequate for this research.  (500 words max) |
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| Will the research proposed produce new datasets? If yes, explain the types of data you expect to generate; consider any software or metadata implications; who the likely users of the dataset(s) will be?  (500 words max) |
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| Explain how you will manage your data and dissemination in order to adhere to the FAIR principles. If data sharing is not possible, explain why not. *NB: Applicants who receive funding from ESRC must deposit all data from the project in the UK Data Service or a responsible data repository.*  (500 words max) |
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| What resources are required to facilitate data sharing?  (500 words max) |
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Section 5: Ethical Considerations

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| Summarise how you will address any ethical issues arising from this work. *NB: Consider the implications of any research involving human participants as well as wider ethical considerations.*  (500 words) |
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Section 6: Pathway to Impact

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| Outline the specific knowledge mobilisation strategy and pathways that you will use to maximise the impact of the proposed research. Please specifically highlight any co-production activities in this area. *NB: Consider impacts outside of the scientific community where relevant and refer to*[*the ESRC impact toolkit*](https://www.ukri.org/councils/esrc/impact-toolkit-for-economic-and-social-sciences/)*for guidance.*  (750 words max) |
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Section 7: Public Engagement, Stakeholder Inclusion & EDI

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| How do you intend to engage and involve relevant publics and/or stakeholders in your research design, execution and impact? *NB: BR-UK aims to support distinctive collaborations across disciplines and sectors. You should outline how your partnership will work together to co-create relevant research challenges and activities.*  (500 words max) |
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| Please outline how you have employed principles of equality, diversity, inclusion and intersectionality in the proposed research/team set up and any specific objectives planned with respect to EDII.  *NB: Please refer to the*[*BR-UK EDII documentation*](https://era.ed.ac.uk/bitstream/handle/1842/42899/202502_BR-UK_EDII_All_Documents.pdf?sequence=4&isAllowed=y)*for definitions and further information on BR-UK's approach to EDII.*  (500 words) |
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Section 8: Finances

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| Please provide a breakdown of the project costs. | FEC | RC |
| Directly Incurred: Staff | £ | £ |
| Directly Incurred: Consumables | £ | £ |
| Directly Incurred: Travel & Subsistence | £ | £ |
| Directly Incurred: Other Costs | £ | £ |
| Directly Allocated: Co-Investigators | £ | £ |
| Directly Allocated: Staff | £ | £ |
| Directly Allocated: Other DA Costs | £ | £ |
| Directly Allocated: Estates | £ | £ |
| Indirect costs | £ | £ |
| Exceptions | £ | £ |
| Total | £ | £ |

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| Explain how the total requested budget has been calculated and clearly set out the resources requested by each partner*.*  *See:* [*Example of cost justification*](https://www.ukri.org/wp-content/uploads/2021/07/NERC-20072021-JustificationofResourcesGuidance.pdf) |
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| Please describe any additional funding (in resources or in kind) that will be provided by your organisation or partners to the project. |
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Section 9: Commercial Partners

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| Commercial Applicants: Is your company currently in receipt of any awards deemed accountable under the UK Subsidy Act 2022? |
| [yes/no] |

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| If yes, would the funds requested in this application mean the total received from all parties exceed the allowed limit of £315,000? |
| [yes/no] |

Section 10: Risk Management

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| Explain any risks associated with the general undertaking and delivery of the proposed research and how you will manage these.  (500 words max) |
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Section 10: Contracting

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| Have you reviewed the proposed Funding Agreement and relevant UKRI funding terms? |
| Yes/No |

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| If you wish to propose amendments to any of the clauses outlined, please detail these below outlining explicitly why the current clauses are not acceptable.  *NB: Answers to this question will not be shared with the peer review panel – they will be revised by our administrative and legal contacts to check compliance with UKRI funding rules.  This will speed up any potential contract negotiation should your application be successful.* |
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Section 11: Conflict of Interest Declaration

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| Have you reviewed UKRI and BR-UK Conflict of Interest Policies? |
| [yes/no] |

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| Describe any conflicts of interest which might affect your ability to do the proposed research or to share or commercialise the research outputs.  *For each conflict:*  *• explain how you and your organisation will manage the conflict*  *• explain how you will comply with your organisation’s conflict of interest requirements*  *• confirm whether the identified conflict has been disclosed to your organisation.*  If there are no issues, answer ‘not applicable’. |
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Additional Documentation

* Please include a 2-page (max) CV for the lead applicant.