

**Query Contact List**

**Study Name:**

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| **Contacts** |
| ***Site Number*** | ***Site Name*** | ***Site Status*** | ***Contact details for queries/missing Data reports (name and email address)*** | ***Comments/Additional Information*** |
|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed  |  |  |
|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed |  |  |
|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed |  |  |
|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed |  |  |
|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed |  |  |
|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed |  |  |
|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed |  |  |
|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed |  |  |
|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed |  |  |
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|  |  | [ ]  Site not yet open[ ]  Site open (no recruits)[ ]  Site open (recruitment started)[ ]  Site closed |  |  |

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| **Template Revision History** |
| **Version No** | **Effective Date** | **Revised By (Name and Designation)** | **Summary of Revisions**  |
| 1.0 | 27-Mar-2018 | Lynsey Milne (Data Management and QA Project Co-ordinator) | * Initial creation
* Template version set at 1.0
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| 2.0 | 15-June-2023 | Lynsey Milne (Data Manager) | * Tick box for site status added
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